

**Inman United Methodist Church  
Leadership Board's  
Consent Calendar  
For May Meeting  
On Tuesday, May 12, 2026**

## **Order of Consent Calendar**

Leadership Board Minutes from 4/14/2026

Financial Reports from March 2026

Pastor's Report

## Leadership Board Minutes

Tuesday, April 14, 2026

Kathy called the meeting to order at 6:30.

Attending board members: Kathy, Zach, Clay, Chuck and Whitney.

*Clay opened in a word of prayer.*

**Leadership Development:** Nancy and Karen led the leadership development on Robert's rules and how they are used to fairly and accurately make decisions. We watched a five-minute video regarding Robert's Rules and how they are used.

Roberts rules are used to keep meetings on track. Clay, Chuck and Kathy all shared views on Robert's rules. Chuck wants to keep some type of uniformity in our meetings. We learned that traditionally motions are made first, followed by discussion.

As a board, we've been discussing issues first, then making motions. We've decided to continue to discuss items, before bringing them to a vote. Nancy and Karen continued to lead the topic regarding motions and discussion. The board has decided to create a guiding principle regarding Robert's Rules, discussions and motions.

*Kathy called for a motion. Clay made a motion in regard to a guiding principle, to amend the traditional use of Robert's Rules to have discussion before a motion is made. Chuck seconded. All approved.*

**Spiritual Formation:** Clay led our spiritual formation. The topic this month was about journaling and how it could be used to clear minds and come closer to God. Clay read multiply scriptures regarding writing one's thoughts down. The book of Psalms is written as somewhat of a journal. It's a collection of written prayers, poems and songs regarding joy, lament, anger and praise. John Wesley is well known for journaling as well. He said its not about leaving your journal for people to read but spending time talking and writing to God. Journaling is used widely as a way to reflect on one's self and become more self-aware. Simple observations are good to write as well. Clay said you do not need to be a theologian to journal to God. Writing slows your thoughts down differently than spoken prayers. We finished our spiritual formation by journaling for two minutes. Clay read a list of ten questions to think about during the exercise. The main question was, "where did we notice God today, even in a small way?" Clay finished by asking our thoughts on the two-minute exercise. Kathy spoke about when she first started journaling. Originally it was when she was going through a tough time in her life. She's used journaling to clear her mind and to help her achieve goals she made for herself. She also stated she would use journaling to help remember things that were important. Nancy stated she use to keep a gratitude journal to help remind her how thankful she was for everything. Whitney

said she was given her grandmothers prayer journal as a gift. Being able to read through her grandmother's prayers and thoughts was one of the greatest gifts she could have received. Chuck has a family members journal of their time in Vietnam. Clay closed the spiritual formation.

**Approval of Agenda:** *Clay moved to approve the agenda. Chuck seconded. All approved.*

#### **Consent Calendar items:**

- Minutes from March 10<sup>th</sup> meetings: *Kathy called for a motion to approve the minutes. Zach so moved. Clay seconded. All approved.*
- July 5<sup>th</sup>: This will be the week in-between Whitney's last week and the start of Rev. Lee's first week. Kathy shared her thoughts on what the service should be about. This service needs to be about everybody working together to make OUR Church the best possible Church it can be.
- February & March finance numbers: The Church's water and electricity bill was higher than expected.

#### **Strategic and Planning Work**

- Building access and keys: Zach spoke with Tim regarding his thoughts on re-keying all the Church's outside doors. The board decided to schedule a follow-up with Tim to see what he thinks. Chuck plans on talking to him to and to gauge his thoughts. The board would like to get three bids regarding re-keying our doors by our next meeting.
- Reflection on announcement Sunday and Town Hall : Chuck shared the thought about having the town hall meeting on 5<sup>th</sup> Sundays. We want to make the congregation comfortable with voicing concerns. We all agree that a town hall meeting in the fellowship hall may make people more comfortable compared to having them in the sanctuary. We've decide all future meetings will be held in the fellowship hall.

#### **Fiduciary Work**

- Credit Card Exploration: The Church can't get one because we're unincorporated. Bank of America has a money backed credit card we are looking into. The Church would set it's credit limit by depositing money into an account. This seems like the most likely option.
- CD's: The Men's Club has multiply CD's maturing soon. They will be following up on these and are discussing if they will take out new CD's.
- Church's Investment accounts: Chuck and Clay will be scheduling a meetings with our investment banker to look into our accounts.

- Utility Bills Discussion: The Church's water and electrical bills were almost double what they normally are in the month of May. Chuck shared his thoughts on why he thought the water bill was so high. He let the water run one night when it got below freezing. When he came back to the church there was a stream of water coming from the sidewalk and down the hill. He believes this is what caused the increased bill. We also discussed ways in creating an easier outline for volunteers that close the church after service. It is quite lengthy and could be cut down into a more bullet point style list.

### **Missional Accountability Work**

- Check in with leadership board: Whitney opened the discussion regarding our ministry teams. We are having trouble finding people to fill the teams and having issues finding people to lead the teams. There are gaps in the ministry team. There was also discussion on the below average organization of the "Spring Break Blast" event the youth participated in. Because of this, the board will possibly be writing a guiding principle regarding events. The idea would be for the event organizer to put together an after-action review/evaluation, to reflect on what went right, what went wrong and what could have been done better. The board agreed this would be a good idea. It's important for us to constantly reflect and review how our events went.
- Review of Goals : The board is still transitioning and is working toward our blessing of the back-packs when school starts back. The Church also wants to focus on our hospitality, in, and outside the Church. We are trying to find people to work/be on stand-by, for the nursery. It is key we have two people on stand-by every week in case we have a baby/toddler come with a new family. The Church currently has forty people Safe Sanctuary trained. Twenty people's training is set to expire this year. Whitney plans on re-training the twenty expiring before she leaves for her new Church.

### **Pressing Issues/Problem Solving:**

- Whitney recalled a conversation with Katy, the secretary on too many things falling to the pastor's feet. The Church does not have enough people willing to do the work that's required. Currently one issue is the fact that the Pastor has to create the social media content because the social media team is not meeting anymore. The secretary is willing to post the content but the social media team needs to come up with content. It should not fall to the Pastor.
- Thoughts: Clay spoke about what it means to be the church, and what it means to BE the Church.

**Kathy dismissed into Executive Session.**

Clay closed us in prayer.

Inman United Methodist Church  
**2026 Balance Sheet**

As of: Mar 31st 2026

**Assets**

**Current Assets**

**Main Checking Account**

**Operating Account**

100 Budget Funds	7,118.21
103 Youth and Children Fund	3,652.27
105 Mission Funds	1,767.79
106 Music Fund	2,305.40
110 Contingency Fund	40,744.00
116 Building Rental	100.00

**Designated - Other**

109 ASP Fund	5,850.40
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Total Designated - Other	5,850.40
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Total Operating Account	61,538.07
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Total Main Checking Account	61,538.07
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**Kitchen Checking Account**

115 Kitchen Account	2,960.63
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Total Kitchen Checking Account	2,960.63
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**Petty Cash & Advances**

118 Petty Cash - WNS	80.00
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Total Petty Cash & Advances	80.00
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**Investment Account**

155 Investment Acct 2989	113,000.00
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Total Investment Account	113,000.00
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**Trustees Accounts**

154 Cemetery Pass Thru	( 100.00 )
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Total Trustees Accounts	( 100.00 )
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**Certificate of Deposit**

151 Operating CD 3918	119,800.45
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Total Certificate of Deposit	119,800.45
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Total Current Assets	297,279.15
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**Property and Equipment**

172 Organ/Piano	16,930.00
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174 Furniture and fixtures	37,790.28
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175 Parsonage Renovations	39,551.37
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178 Education/Fellowship Building	890,540.76
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179 Sanctuary Renovations	17,728.18
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Total Property and Equipment	1,002,540.59
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**Total Assets**

**\$ 1,299,819.74**

**Liabilities & Net Assets**

**Liabilities**

**Liabilities1**

202 Payroll Taxes Payable	1,023.47
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Total Liabilities1	1,023.47
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**Designated Giving**

255 Pass Through Items	1,080.00
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257 UMW/LAF	359.00
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Total Designated Giving	1,439.00
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Total Liabilities	2,462.47
<b>Net Assets</b>	
<b>Fund Principal1</b>	
301 Budget/Operating	300,316.68
351 Property and Equipment Fund	997,040.59
Total Fund Principal1	1,297,357.27
Total Net Assets	1,297,357.27
<b>Total Liabilities &amp; Net Assets</b>	<b>\$ 1,299,819.74</b>

Inman United Methodist Church  
**2026 Income Statement**

Date Range: Mar 1st 2026 - Mar 31st 2026

Accounts	Actual Mar 01, 2026 - Mar 31, 2026	Actual This Year Year to Date	Annual Budget This Year Year	Annual Budget % Used This Year Year
<b>Revenues</b>				
<b>Operating Receipts</b>				
401 Gifts and Tithes	24,563.60	44,576.60	0.00	0.00 %
495 Other Income	60.00	1,060.00	0.00	0.00 %
Total Operating Receipts	24,623.60	45,636.60	0.00	0.00 %
<b>Designated Receipts</b>				
411 Youth and Children's Ministries	0.00	40.00	2,000.00	2.00 %
431 Altar Flowers	90.00	310.00	2,000.00	15.50 %
441 Music Ministry	0.00	0.00	2,000.00	0.00 %
471 Missions	0.00	0.00	2,000.00	0.00 %
Total Designated Receipts	90.00	350.00	8,000.00	4.38 %
<b>Appalachia Service Project</b>				
463 ASP - Gifts	20.00	50.00	0.00	0.00 %
Total Appalachia Service Project	20.00	50.00	0.00	0.00 %
<b>Other Revenue1</b>				
481 WNS Receipts	0.00	0.00	1,545.00	0.00 %
487 Building Rental	0.00	100.00	0.00	0.00 %
491 Interest Earned	3.58	11.48	455.00	2.52 %
Total Other Revenue1	3.58	111.48	2,000.00	5.57 %
<b>Total Revenues</b>	<b>\$ 24,737.18</b>	<b>\$ 46,148.08</b>	<b>\$ 10,000.00</b>	<b>461.48 %</b>
<b>Expenses</b>				
<b>Programs</b>				
<b>Adults</b>				
535 Devotional Materials	54.37	108.74	200.00	54.37 %
538 Adult Bible Study	0.00	0.00	300.00	0.00 %
Total Adults	54.37	108.74	500.00	21.75 %
<b>Youth and Children</b>				
511 Youth and Children	82.73	82.73	400.00	20.68 %
Total Youth and Children	82.73	82.73	400.00	20.68 %
<b>Membership Care</b>				
533 Membership Care	0.00	0.00	700.00	0.00 %
Total Membership Care	0.00	0.00	700.00	0.00 %
<b>Missions</b>				
541 Missions	0.00	0.00	7,650.00	0.00 %
545 Outreach Activities	0.00	0.00	1,000.00	0.00 %
546 Outreach Communications	0.00	0.00	200.00	0.00 %
<b>ASP</b>				
565 ASP Fees	0.00	0.00	4,225.00	0.00 %
566 ASP Travel	0.00	0.00	6,000.00	0.00 %
567 ASP Donation	0.00	0.00	1,000.00	0.00 %
Total ASP	0.00	0.00	11,225.00	0.00 %
Total Missions	0.00	0.00	20,075.00	0.00 %
<b>Music Ministry</b>				

<b>Accounts</b>	<b>Actual Mar 01, 2026 - Mar 31, 2026</b>	<b>Actual This Year Year to Date</b>	<b>Annual Budget This Year Year</b>	<b>Annual Budget % Used This Year Year</b>
551 Anthems and Special Music	507.00	507.00	1,200.00	42.25 %
557 Piano Maintenance	0.00	0.00	2,000.00	0.00 %
<b>Total Music Ministry</b>	<b>507.00</b>	<b>507.00</b>	<b>3,200.00</b>	<b>15.84 %</b>
<b>Other Programs</b>				
508 Lay Leadership Development	0.00	0.00	600.00	0.00 %
509 Staff Appreciation / Recognition	0.00	0.00	350.00	0.00 %
550 Pastors Discretionary Expense	0.00	0.00	200.00	0.00 %
<b>Total Other Programs</b>	<b>0.00</b>	<b>0.00</b>	<b>1,150.00</b>	<b>0.00 %</b>
<b>Worship</b>				
571 Altar Flowers	128.40	449.49	0.00	0.00 %
579 Worship Supplies	169.83	266.12	1,500.00	17.74 %
<b>Total Worship</b>	<b>298.23</b>	<b>715.61</b>	<b>1,500.00</b>	<b>47.71 %</b>
<b>Total Programs</b>	<b>942.33</b>	<b>1,414.08</b>	<b>27,525.00</b>	<b>5.14 %</b>
<b>Connectional Church</b>				
501 Conference Apportionments	1,068.58	3,205.74	12,948.00	24.76 %
506 Annual Conference	0.00	0.00	1,500.00	0.00 %
<b>Total Connectional Church</b>	<b>1,068.58</b>	<b>3,205.74</b>	<b>14,448.00</b>	<b>22.19 %</b>
<b>Operational Expenses</b>				
<b>Administration</b>				
601 Office supplies	0.00	206.16	800.00	25.77 %
602 Postage	0.00	140.97	500.00	28.19 %
604 Printing	203.18	203.18	100.00	203.18 %
609 Bank Fees	235.20	746.70	1,500.00	49.78 %
<b>Total Administration</b>	<b>438.38</b>	<b>1,297.01</b>	<b>2,900.00</b>	<b>44.72 %</b>
<b>Facilities</b>				
619 Custodial Supplies	0.00	0.00	150.00	0.00 %
621 Elevator Fees & Maintenance	0.00	0.00	3,000.00	0.00 %
623 Fire Inspection	564.56	564.56	600.00	94.09 %
625 Pest Control	0.00	130.00	700.00	18.57 %
628 Property & Casualty Insurance	0.00	0.00	18,000.00	0.00 %
631 Repairs/Maintenance - Church	948.53	948.53	4,000.00	23.71 %
633 Repairs/Maintenance - Parsonage	0.00	0.00	300.00	0.00 %
635 Repairs/Maintenance - Youth House	0.00	0.00	1,000.00	0.00 %
641 Electric	672.66	2,140.82	9,500.00	22.53 %
643 Water	115.90	244.66	500.00	48.93 %
645 Trash	0.00	206.00	1,500.00	13.73 %
647 Propane Gas	0.00	3,109.53	4,000.00	77.74 %
<b>Total Facilities</b>	<b>2,301.65</b>	<b>7,344.10</b>	<b>43,250.00</b>	<b>16.98 %</b>
<b>Technology</b>				
603 Copier Lease & Maintenance	84.53	583.56	1,439.00	40.55 %
605 Telephone	0.00	0.00	1,300.00	0.00 %
606 Software Licenses	151.30	449.10	4,957.00	9.06 %
607 Internet/Telephone	234.60	703.77	2,674.00	26.32 %
611 Alarm Monitoring	0.00	0.00	600.00	0.00 %
<b>Total Technology</b>	<b>470.43</b>	<b>1,736.43</b>	<b>10,970.00</b>	<b>15.83 %</b>
<b>Total Operational Expenses</b>	<b>3,210.46</b>	<b>10,377.54</b>	<b>57,120.00</b>	<b>18.17 %</b>
<b>Payroll Expenses</b>				
<b>Clergy</b>				
503 Health insurance	1,444.61	4,146.61	16,200.00	25.60 %
504 Pension	1,257.27	2,400.07	10,400.00	23.08 %

Accounts	Actual Mar 01, 2026 - Mar 31, 2026	Actual This Year Year to Date	Annual Budget This Year Year	Annual Budget % Used This Year Year
701 Pastor's Base Salary	0.00	9,307.50	37,230.63	25.00 %
702 Pastor's Utilities Allowance	0.00	4,362.51	17,449.57	25.00 %
703 Reimbursable Expenses	0.00	251.50	2,700.00	9.31 %
707 Continuing Education	0.00	0.00	1,000.00	0.00 %
<b>Total Clergy</b>	<b>2,701.88</b>	<b>20,468.19</b>	<b>84,980.20</b>	<b>24.09 %</b>
<b>Staff Salaries</b>				
618 Custodial Service				
622 Financial Services				
805 Music Director				
806 Early Service Music				
808 Pianist				
811 Children's Ministry Director				
821 Secretary				
861 Youth Minister				
<b>Total Staff Salaries</b>	<b>3,558.68</b>	<b>10,414.44</b>	<b>72,401.00</b>	<b>14.38 %</b>
<b>Taxes, Insurance, Fees</b>				
891 Payroll Taxes	168.96	486.87	4,800.00	10.14 %
895 Worker's Comp Insurance	0.00	0.00	1,700.00	0.00 %
<b>Total Taxes, Insurance, Fees</b>	<b>168.96</b>	<b>486.87</b>	<b>6,500.00</b>	<b>7.49 %</b>
<b>Total Payroll Expenses</b>	<b>6,429.52</b>	<b>31,369.50</b>	<b>163,881.20</b>	<b>19.14 %</b>
<b>Other Expenses1</b>				
981 WNS - Food Costs	0.00	79.56	0.00	0.00 %
<b>Total Other Expenses1</b>	<b>0.00</b>	<b>79.56</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Total Expenses</b>	<b>\$ 11,650.89</b>	<b>\$ 46,446.42</b>	<b>\$ 262,974.20</b>	<b>17.66 %</b>
<b>Net Total</b>	<b>\$ 13,086.29</b>	<b>( \$ 298.34 )</b>	<b>( \$ 252,974.20 )</b>	<b>0.12 %</b>



## **Pastor's Report**

### **Worship Attendance in April:**

- April 5: Easter
  - o Combined 3 Services: 56 in person (11 online)
- April 12: 44 in person (11 online)
- April 19: 44 in person (7 online)
- April 26: 38 in person (10 online)

### **Visitors:**

- Visitors this Month
  - o Easter: We had no first time visitors on Easter.
    - Joann's former Roommate visited on Easter Sunday
    - We had our two additional families for Sunrise Service who come every year (friends of the Minter's)

### **Ministry Teams/Groups Updates:**

Here are updates from the Ministry Teams in April

- Youth Team- Since our last meeting with the passing of an event evaluation document, the youth volunteers completed a post event evaluation form for the Spring Break Blast Trip. In addition to them maintaining a copy, there is a copy on the pastor's network for Rev. Lee to have access to that information for future planning purposes.
- UMCOR Mission Team: They are working on filing out the post-event evaluation form and should have that submitted by the middle of May.
- Compassion & Care Team (CCT)- I have reached out to Compassion and Care to try to schedule a meeting to discuss the events surrounding the upcoming transition. Some of the items that have been brought to my attention include:
  - o A farewell reception for Pastor Hair (Sun. June 28)
  - o A Welcome Reception for Pastor Lee & his wife (Sun. July 12)
  - o A "Pounding" of the Parsonage (providing basic pantry items like flour, spices, sugar, milk, etc.)

The schedule is for C&C team to meet on May 19<sup>th</sup> at 2:00pm and develop a plan for planning these events.

**Cemetery Committee Update:** As of 5/3, our attorney, William Porter, is drafting an Affidavit of Possession. Once this is completed, the District Committee on Building, Loan, and Location will take a vote to approve the release of the cemetery. After approval, Inman UMC will hold a Charge Conference between services to take the official vote to make the cemetery independent.

**Hospitality & Welcome Update:**

- **Safe Sanctuary:** Safe Sanctuary Training will be offered on 5/31 (after the potluck at 12:45) and 6/8 (at 6:30pm) for those who need to be trained/retrained. SS must be completed every 3 years (including filing a new background check). I have emailed everyone who's training is expiring this summer, notifying them they will need to attend a training or contact the church office to schedule a one-on-one. I did note in my email that the expirations happen after ASP mission trip, so all the chaperones currently listed have completed the training.

**Bulletin & Informer Update:**

As previously shared, Microsoft Publisher, the primary program we have relied on for our publications, will be discontinued in October 2026. While we have explored Adobe InDesign as a potential replacement, compatibility issues with our current computer and printer systems have made it difficult to implement effectively.

Considering this, Katie has begun planning a transition to a new platform for producing the bulletin and is currently evaluating Microsoft Word as a viable option. This change will likely result in a revised, and potentially simplified, bulletin format.

During this transition, I ask for your support and encouragement. As is often the case with any change, some frustration may arise from congregants as they adjust to a new format. Our goal is to launch test this on 5<sup>th</sup> Sunday (May 31). If you receive feedback, please respond with unity and support by reinforcing this work, rather than second-guessing or redirecting concerns toward her. It is also worth

noting that Publisher offers more advanced design capabilities than Word, so any simplification reflects the limitations of the new platform rather than a lack of care or intention.

### **Continuing Education:**

In the month of April, I attended the Thriving Leadership Initiative Zoom Cohort on Team Systems & Adaptive Leadership. In addition, I participated in an overnight clergy cohort retreat for worship & arts, where I created a banner & an altar parament (which will be displayed in June).

### **Resources Available to the Board:**

Over the last 9 months, I have participated in the Thriving Leadership Initiative hosted through the North Georgia UMC Conference. This is a 2-year leadership development and empowerment cohort (made up of clergy & laity) that focuses on revitalizing churches. Over this past year, we have held sessions on the following topics.

- Spiritual Development and Self Leadership
- Adaptive Leadership
- Team Systems
- Finances and Stewardship
- Generosity
- Essentialism
- Conflict Transformation

Should the board be interested, I am happy to share these resources with you through Google Drive, making them available as methods of leadership growth.

While I will no longer be available after June, Brad Wagner is participating in this cohort as well and would be an excellent resource for the church and the board moving forward.

Submitted 5/4 by Pastor Whitney Hair.